

CONTINUING EDUCATION APPLICATION

*Form approved by the Federation of Chiropractic Licensing Boards 4/96-Does not guarantee program approval.
Check with board prior to submission as acceptance of form may vary from state to state.*

BOARD(s) circle all you wish to apply to: AL AK AZ AR CA CO CT DE DC FL GA HI ID
IL IN IA KS KY LA ME MD MA MI MN MS MO MT NE NV NH NJ NM NY NC
ND OH OK OR PA RI SC SD TN TX UT VT VA WA WV WI WY

This application must be completed in its entirety. All final or draft advertisement brochures and/or promotional materials if used, must accompany the application. A course syllabus or outline, a vitae of all instructors and (if applicable) a letter verifying the speakers affiliation with an appropriate educational institution must accompany this application. Applications will be submitted to the Board for approval only when complete and the proper fee has been received. *Acceptable program criteria may vary among boards.*

NAME OF COURSE OR SEMINAR _____

1. Organization or school presenting course _____

2. Contact information for person filling out this application:

Name _____ Phone _____ FAX _____

Address _____ Email _____

3. Name of cosponsor (if applicable) _____

4. Date(s) course will be offered _____ Locations _____

5. Fee to be charged to participant _____ Fee covers _____

6. What best identifies the educational experience: *(please circle-not all formats accepted by all boards)*

(a) Lecture (b) Convention (c) Forum (d) Workshop (e) Home Study
(f) Video Presentation (g) Other: _____

7. Exact hours course is scheduled for _____

8. Number of continuing education hours requested _____

9. Name(s) of instructors *(attach CV's or resumes)*

10. Provide name of attendance officer, method of certifying/assuring attendance, who maintains attendance records for verification?

11. List text(s) and equipment used as aids _____

12. a. Is course approved/sponsored by any school having status with the CCE? YES NO
b. Is course approved/sponsored by any other healing arts school college? YES
NO

If YES to either, name school _____

13. Is an examination or evaluation process part of the program? *Describe* _____

14. Are any promotional publications or advertisements being used? YES NO
If YES, please attach final or draft copies (if draft, please mail a copy of the final version later).
15. Does this course include practice building, either as a part of the program itself, or as an optional offering? YES NO *If YES, please explain* _____

16. Does this course either promote a product or apparatus or offer a product or apparatus as an optional item for inspection by those attending? YES NO
If YES, please explain _____
17. Will those attending be given a product as a gift or at a reduced price? YES NO
If YES, please explain _____

18. TOPICS AND HOURS REQUESTED FOR APPROVAL:	No. of Hrs
(A) Principles of Practice/Philosophy of Chiropractic	_____
(B) Examination Procedures/Diagnosis	_____
(C) Physical therapy/Physiological therapeutics	_____
(D) Nutrition	_____
(E) Adjustive technique	_____
(F) Radiographic technique/safety	_____
(G) Diagnostic imaging interpretation	_____
(H) Insurance reporting/Procedures	_____
(I) Practice management	_____
(J) Philosophy of Chiropractic	_____
(K) Risk Management	_____
(L) Basic sciences	_____
(M) Research trends	_____
(N) Medical/legal	_____
(O) HIV Prevention / education	_____
(P) Boundaries issues	_____
(Q) Scope of practice	_____
(R) Other (Specify) _____	_____
Total Number of Hours Requested for Approval	=====

A syllabus or course outline may be submitted in lieu of hourly breakdown for **long term courses.**

Approved by the board: YES NO

Name: _____

Date: _____

Approval # (if applicable) _____

19. I hereby certify that all information listed above is correct and nothing has been omitted.
 The required enclosures are also included.

Print name _____ Signature _____

Title _____

APPLICATION FEE ARRANGEMENTS _____

NOTE: PRIOR APPROVAL OF A CONTINUING EDUCATION COURSE BY A CHIROPRACTIC REGULATORY BOARD DOES NOT ASSURE FUTURE APPROVAL. APPROVAL OF A CONTINUING EDUCATION COURSE BY ONE BOARD DOES